

VISALIA PUBLIC CEMETERY DISTRICT  
 BOARD OF TRUSTEES REGULAR MEETING  
 WEDNESDAY, March 30, 2022 9:00 A.M. CEMETERY OFFICE

MINUTES

<p>Trustees Philpot, Ouzounian, Johnson, Link and Alexander were present. Staff, Domingo Lopez, Ron Greenlee, Jenn Stallions, Cecelia Lares and District Manager Summers were present. Trustee Chair, Philpot called the meeting to order</p>	<p>CALL TO ORDER AND RECORD OF ATTENDANCE</p>
<p>Walter Deissler and Summers led the tour of the expansion and site plan areas. Trustee Alexander left the meeting near the end of the tour.</p>	<p>Westside Expansion Tour</p>
<p>Belen Gomez, a Trustee of the Woodlake Cemetery was in attendance. The contract between Woodlake and Visalia cemeteries was reviewed. Concerns regarding the cost of having the contract drawn up, the length of time Visalia is needed to assist, and how extensions to the contract should be handled were discussed. MMSC that DM Summers could extend the contract up to 30 days, April 11<sup>th</sup> at her discretion and then report back to the Visalia Trustees. Johnson/Ouzounian All ayes</p>	<p>Woodlake Update</p>
<p>2 members of the public were present. No comments</p>	<p>Public Comment</p>
<p>MMSC to approve the consent calendar as presented. Link/Ouzounian All Ayes.</p>	<p>Consent Items Minutes, Burial Count and Workload Report, Manager Report/Strategic Plan Update</p>
<p>MMSC to move forward with the site plan and have all cemetery owned properties be zoned Quasi Public. Ouzounian/Link all Ayes Discussion regarding the master plan, office site, roads, land use and the ability of the cemetery to add in roads. MMSC to include for the future 3 east/West roads and 1 north south road along the fence line at Rinaldi. Link/Johnson All ayes. Discussion regarding building locations for a future new office. MMSC For the future office location to be in the pavilion parking lot moved back to the south to reduce disturbance to underground utilities. Johnson/Ouzounian All ayes. Discussion regarding widening the front gate, including a parking lot in the space where the office is now and how to widen the front gate entrance. MMSC to widen the front entrance to the cemetery, make the old office area a parking lot. Link/Johnson All ayes. Deissler will talk to the city regarding the site plan and will bring the information back to the next Board meeting. Trustee Johnson reported on the financing option from CSDA Finance Corp. They quoted 2.95% for \$945,000, \$900,000 for the project and a \$45,000 issuance fee. He stated the interest rate is good for 15 days and the funding would need to take place in 60 days. He asked them for an extension due to the meeting date. Johnson also spoke to Citizen's</p>	<p>Site plan review, future office location, Financing update</p>

3

2

<p>Business Bank and was told that 3.80% was the best they could do. MMSC to approve the proposal by CSDAFC for the \$945,000 for the building of a new office building. Link/Ouzounian All ayes MMSC to approve a resolution for the financing option for the office building. Ouzounian/Johnson All ayes. Summers asked that the committees be clarified, for this project - Ouzounian and Link for the building of the future office Johnson for the financing of the future office</p>	
<p>Summers requested a flooring change for the chapel remodel. MMSC to change the chapel flooring to be carpeting down the middle and on the sides. Link/Johnson All ayes.</p>	<p>Chapel Flooring</p>
<p>MMSC to authorize the purchasing of door prizes to educational events and events that promote the cemetery. The trustees believe that door prizes encourage people to attend these types of events and thus serve a public purpose. The door prizes purchased are to be de minimis in nature. Ouzounian/Link All ayes.</p>	<p>Door Prizes</p>
<p>Meeting set for 4-20-2022 at 10 am</p>	<p>Set meeting for FOC and DM to review proposed budget</p>
<p>DM to present updates at the next Board Meeting</p>	<p>Update Strategic Plan</p>
<p>Written reports included in the packet. Jen Stallions thanked the Board for the opportunity to attend. There were lots of good subjects. She said that she looked at the cemetery SCE bill due to the discussion regarding solar, annual cost is only about \$33,000. The metered well issue was interesting.</p>	<p>CAPC meeting reports</p>
<p>MMSC to adopt the resolution to oppose 21-0042A1. Johnson/Link All ayes.</p>	<p>Oppose initiative 21-0042A1</p>
<p>MMSC to approve the Financial Report as presented. Johnson/Ouzounian All ayes</p>	<p>Financial Reports and Credit Card Statement</p>
<p>Notice was received from the County that Rosalinda Alexander was reappointed, may need a notary at the next meeting to swear her in. DM Summers shared a thank you note to the staff from a family.</p>	<p>Other Board Matters</p>
<p>There being no further business the meeting was adjourned at 12:15pm.</p>	<p>Adjournment</p>
<p>4-27-2022 Geneva Philpot, Board Chair Cindy Summers, Dist. Manager</p>	