

**VISALIA PUBLIC CEMETERY DISTRICT
1300 W. GOSHEN AVE, VISALIA, CA 93291 (559) 734-6181
REGULAR BOARD OF TRUSTEES MEETING
Wednesday, January 29, 2025 – 9:15 A.M.
Cemetery Office Board Room**

**MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM NOT ON THE AGENDA THAT IS WITHIN THE JURISDICTION OF THE BOARD.
Under State law, matters presented during public comment cannot be discussed or acted upon by the board in this meeting.**

1. For items on the agenda, the public is invited to make comments during the public comment period.
2. Any person addressing the board will be limited to a maximum of five (5) minutes. Public comments will be limited to a total of 15 minutes during the public comment period.
3. If more than 3 people wish to comment, then time will be divided equally between all people wishing to speak so that everyone has an opportunity to address the Board.

AGENDA

CALL TO ORDER, ROLL CALL, INVOCATION & FLAG SALUTE (Esther P.)

ACTION ITEMS: OPEN SESSION AGENDA ITEMS

1. Consent calendar – Meeting minutes, Regular 12/18/24, Special 12/26/24 Burial count, workload report, monthly OT, Manager report, Rental properties. Pg. 1 - 12
2. Presentation of the 2023 – 2024 Audit. M-Green & Assoc. Mary Quillin, CPA
3. Oversight Committee report on municipal loan.
4. Review and approve the resolution for paying the loan in full.
5. Review and approve event policy, new district & personal vehicle policy, & fraud prevention policy. Pg. 13 - 21
6. Review and approve the scattering garden endowment fee increase per the H&S Code. Pg. 22
7. Review and approve the letter to the owner of 1319 W. Goshen Ave, APN# 093-253-00 Pg. 23
8. Review and approve the revised District Manager Contract.
9. Financial and credit card statement review for December 2024. Pg. 24 - 37
10. Other Board Matters and Adjournment.

ALL WRITINGS, MATERIALS, AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE ADMINISTRATION OFFICE OF THE DISTRICT LOCATED AT 1300 W. GOSHEN AVE, VISALIA CA. 93291

CLOSED SESSION

AS PROVIDED IN THE RALPH M. BROWN ACT, GOVERNMENT CODE 54950 ET SEQ. THE BOARD MAY MEET IN CLOSED SESSION WITH MEMBERS OF ITS STAFF, EMPLOYEES, AND ITS ATTORNEYS. THESE SESSIONS ARE NOT OPEN TO THE PUBLIC AND MAY NOT BE ATTENDED BY MEMBERS OF THE PUBLIC. THE MATTERS THE BOARD WILL MEET ON IN CLOSED SESSION REQUIRE IMMEDIATE ATTENTION AND ARISE AFTER THE POSTING OF THE AGENDAS. ANY PUBLIC REPORTS OF ACTION TAKEN IN THE CLOSED SESSION WILL BE MADE PER GOVERNMENT CODE 54957.1

IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 734-6181