

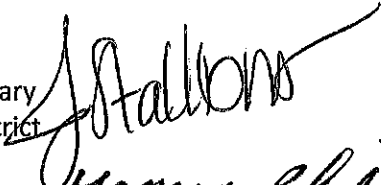
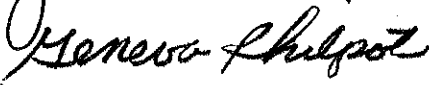
VISALIA PUBLIC CEMETERY DISTRICT

**BOARD OF TRUSTEES' REGULAR MEETING Wednesday, October 30, 2024 - 9:00 a.m.
Cemetery Office**

MINUTES

<p>The meeting was called to order at 9:07 am by Chair Philpot. Opened with Prayer & Flag Salute by Trustee Perez</p> <p>Present:</p> <p>Chair, Geneva Philpot Vice-Chair, Esther Perez Trustee, Tom Link (Absent) Trustee, Patrick Burks (Left at 10:10 am) Trustee, Tom Johnson (Arrived at 9:22 am) District Manager, Domingo Lopez Board Secretary, Jenn Stallions Office Supervisor, Maria Resendiz Architect, Walter Deissler</p>	<p>CALL TO ORDER AND RECORD OF ATTENDANCE</p>
<p>No public comment</p>	<p>PUBLIC COMMENT</p>
<p>MMSC Trustee Burks/Trustee Johnson: To approve the consent calendar as presented, all Ayes.</p>	<p>CONSENT CALENDAR Regular Meeting 9/25/24, Burial Count, Workload Report, Monthly Overtime, Manager Report, Rental Properties</p>
<p>Moved to future Board meeting</p>	<p>Introduce Brian Hughes as general counsel from BB & K</p>
<p>MMSC Trustee Burks/Trustee Perez: To approve the legal engagement letter and advanced water waiver from BB & K, all Ayes.</p>	<p>Approve legal engagement letter and advanced waiver from BB & K</p>
<p>MMSC Trustee Burks/Trustee Perez: To reject all office bids received Oct 1, 2024, all Ayes.</p>	<p>Approve or reject new office bids received from October 1, 2024</p>

<p>MMSC Trustee Burks/Trustee Perez: To hire a commercial inspector to inspect the current office building. The cemetery manager will research and select the best inspector for the job, all Ayes.</p>	<p>Revisit building plans and location of new office building and architecture if Item #4 vote rejects current bids</p>
<p>MMSC Trustee Perez/Trustee Burks: To approve amended marker policy as presented, all Ayes.</p> <p>MMSC Trustee Perez/Trustee Burks: To rescind the approval motion of the marker policy due to wording of ownership, all Ayes.</p> <p>MMSC Trustee Johnson/Trustee Burks: To approve the change of the word "ownership" to burial right, not of land, all Ayes.</p> <p>The Board would like to change the marker policy in all locations so that burial rights and land should have the following statements added underneath.</p> <p>"Burial Rights do not include ownership of the land. The cemetery district owns the land."</p> <p>This will be presented to Jennifer McGee at Visalia Granite & Marble so that the changes can be made.</p>	<p>Review and approve the amended marker policy on 9/27/2024</p>
<p>MMSC Trustee Johnson/Trustee Perez: To approve the 7% increase for the Health Care Plan effective January 1st, 2025, and continue to be paid 100% by the employer. all Ayes.</p>	<p>Board approval of 7% increase in the Health Care Plan effective 1/1/2025</p>
<p>MMSC Trustee Johnson/Trustee Perez: To approve the Cost Of bidding services bill for the new office from Thom Black for \$17,835.00, all Ayes.</p>	<p>Cost of bidding services from Thom Black for the new office</p>
<p>MMSC Trustee Perez/Trustee Johnson: To approve moving the November & December board meeting to Wednesday, November 20th, 2024, and Wednesday, December 18th, 2024, all Ayes</p>	<p>Discuss and schedule November and December board meetings.</p>
<p>MMSC Trustee Perez/Trustee Johnson: To approve the letter written to the Arts Consortium to support the Green Rose Productions grant, all Ayes.</p>	<p>Review and approve the Arts Consortium letter for Green Rose Productions.</p>

<p>MMSC Trustee Perez/Trustee Johnson: To approve that we adopt the financials as presented. We request that expense code 2251 be changed from Directors Fees to Directors Fees/Board Expenses, all Ayes.</p>	<p>Financial and credit card statements review for September 2024.</p>
<p>Office Supervisor Resendiz presented a flyer the staff has been working on for future events and notifications.</p> <p>DM Lopez reminded the Board that employee evaluations will be conducted in November.</p> <p>Architect Deissler read a letter about the Visalia Heritage nonprofit he is part of. He invited the Board to Visalia's Historical Structures event on November 14, 2024, from 3 to 4:45 p.m. at the Lofts at Fort Visalia.</p>	<p>Other Board Matters</p>
<p>There being no further business, the meeting was adjourned at 11:10 am 10/30/2024</p> <p>Submitted by,</p> <p>Jenn Stallions, Board Secretary Visalia Public Cemetery District </p> <p>Geneva Philpot, Chair Visalia Public Cemetery District </p>	<p>ADJOURNMENT</p> <p>**ALL MEMBERS MUST ATTEND 60% OR MORE OF THE MEETING FOR STIPEND. **</p>