

VISALIA PUBLIC CEMETERY DISTRICT
1300 W. GOSHEN AVE, VISALIA, CA 93291 (559) 734-6181
SPECIAL BOARD OF TRUSTEES' MEETING
Monday, November 13, 2023 – 8:30 am
Cemetery Office Board Room

AGENDA

CALL TO ORDER, ROLL CALL, INVOCATION, FLAG SALUTE

PUBLIC COMMENT (LIMITED TO 5 MINUTES PER SPEAKER) See notices to the public in the boxes below

1. MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM NOT ON THE AGENDA THAT IS WITHIN THE JURISDICTION OF THE BOARD. Under State law, matters presented during public comment cannot be discussed or acted upon by the board in this meeting.
2. For items on the agenda, the public is invited to make comments during the public comment period.
3. Any person addressing the board will be limited to a maximum of five (5) minutes. Public comments will be limited to a total of 15 minutes during the public comment period.
4. If there are more than 3 people wishing to comment then time will be divided equally between all persons wishing to speak, so that everyone has an opportunity to address the Board.

ACTION ITEMS: OPEN SESSION AGENDA ITEMS

1. Discuss audit suggestions from 11/1 -11/2 and approve Enterprise Audit per M-Green & Company LLP recommendation – Mary Quillin via phone call in and DM Lopez
2. Approval from the Board to hire the vacant Family Coordinator position and to add a new Receptionist position. DM Lopez
3. Approval from the Board for DM Lopez to have signing authority for San Joaquin Valley Air Pollution Control District projects.

ALL WRITINGS, MATERIALS AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE ADMINISTRATION OFFICE OF THE DISTRICT LOCATED AT 1300 W. GOSHEN AVE, VISALIA CA. 93291

SPECIAL MEETING

A SPECIAL MEETING MAY BE CALLED AT ANY TIME BY THE PRESIDING OFFICER OF THE LEGISLATIVE BODY OF A LOCAL AGENCY, OR BY A MAJORITY OF THE MEMBERS OF THE LEGISLATIVE BODY, BY DELIVERING WRITTEN NOTICE TO EACH MEMBER OF THE LEGISLATIVE BODY AND TO EACH LOCAL NEWSPAPER OF GENERAL CIRCULATION AND RADIO OR TELEVISION STATION REQUESTING NOTICE IN WRITING. THE NOTICE SHALL BE DELIVERED PERSONALLY OR BY ANY OTHER MEANS AND SHALL BE RECEIVED AT LEAST 24 HOURS BEFORE THE TIME OF THE MEETING AS SPECIFIED IN THE NOTICE. THE CALL AND NOTICE SHALL SPECIFY THE TIME AND PLACE OF THE SPECIAL MEETING AND THE BUSINESS TO BE TRANSACTED OR DISCUSSED. NO OTHER BUSINESS SHALL BE CONSIDERED AT THESE MEETING BY THE LEGISLATIVE BODY. THE WRITTEN NOTICE MAY BE DISPENSED WITH AS TO ANY MEMBER WHO AT OR PRIOR TO THE TIME THE MEETING CONVENES FILES WITH THE CLERK OR SECRETARY OF THE LEGISLATIVE BODY A WRITTEN WAIVER OF NOTICE. THE WAIVER MAY BE GIVEN BY TELEGRAM. THE WRITTEN NOTICE MAY ALSO BE DISPENSED WITH AS TO ANY MEMBER WHO IS ACTUALLY PRESENT AT THE MEETING AT THE TIME IT CONVENES. BROWN ACT 54956

IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 734-6181