

VISALIA PUBLIC CEMETERY DISTRICT

BOARD OF TRUSTEES' REGULAR MEETING Wednesday, March 27, 2024 - 9:30 a.m.
Cemetery Office Board Room

MINUTES

<p>The meeting was called to order at 9:40 am by Chair Philpot. Opened with Prayer & Flag Salute by Trustee, Perez</p> <p>Present: Chair, Geneva Philpot Vice-Chair, Tom Johnson Trustee, George Ouzounian Trustee, Tom Link Trustee, Esther Perez District Manager, Domingo Lopez Board Secretary, Jenn Stallions Office Supervisor, Maria Resendiz</p>	<p>CALL TO ORDER AND RECORD OF ATTENDANCE</p>
<p>No public comment</p>	<p>PUBLIC COMMENT</p>
<p>MMSC Vice Chair Johnson/Trustee Link to approve the Consent Calendar as presented. All Ayes.</p>	<p>CONSENT CALENDAR Regular Meeting 2/28/24, Burial Count, Workload Report, Monthly Overtime, Manager Report/Strategic Plan Update, Rental Properties</p>
<p>Moved to the April 24, 2024, meeting.</p>	<p>Presentation for Services to a former Board of Trustee Rosalinda Alexander</p>
<p>MMSC Vice Chair Johnson/Trustee Ouzounian to appoint Trustee Esther Perez as Board Secretary for closed session and Board Secretary absence. All Ayes</p>	<p>Appoint Trustee Esther Perez as Board Secretary for closed session and Board Secretary absence.</p>
<p>Trustee Perez – Reported on Trustee Breakout Session. Trustee Ouzounian – Reported on Trustee Breakout Session. DM Lopez – Reported on Manager Breakout Session. SUP Resendiz – Reported on Heat and Wellness BS Stallions – Reported on Workplace Violence</p>	<p>CAPC reports by attendees</p>

<p>Office Staff Mariscal introduced the new website powered by Streamline. It was officially up and running in complete compliance on March 8, 2024.</p>	<p>Introduce New Website – Office Staff N. Mariscal</p>
<p>BS Stallions presented the office furniture purchased from a mortgage company closing in Visalia. This furniture will be held and used in the new Visalia Cemetery District office when it is completed.</p>	<p>Office equipment presentation – BS J. Stallions</p>
<p>Review of the Financials and Credit Card Statement. MMSC Trustee Link/ Vice Chair Johnson to approve the Financials as presented. All Ayes.</p>	<p>FINANCIALS AND CREDIT CARD STATEMENT REVIEW FOR FEB 2024</p>
<p>BS Stallions presented the “Health Care for Retirees Reimbursement Form” for the 3 employees who will be eligible at their retirement dates. This form will be completed with all proper forms attached monthly for payment reimbursement.</p>	<p>OTHER BOARD MATTERS</p>
<p>There being no further business the meeting was adjourned at 11:34 am</p>	<p>ADJOURNMENT</p>
<p>3/27/24 Submitted by, Jenn Stallions, Board Secretary Visalia Public Cemetery District <i>Jenn Stallions</i> Geneva Philpot, Chair Visalia Public Cemetery District <i>Geneva Philpot</i></p>	<p>**ALL MEMBERS MUST ATTEND 60% OR MORE OF THE MEETING FOR STIPEND. **</p>