

**VISALIA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES SPECIAL MEETING
Wednesday, October 2, 2024, 12:00 P.M.
MINUTES**

<p>The special meeting was called to order at 12:07 p.m. by Chair, Philpot. Present: Chair, Geneva Philpot Vice Chair, Esther Perez Trustee, Tom Link Trustee, Tom Johnson Trustee, Patrick Burks District Manager, Domingo Lopez Office Supervisor, Maria Resendiz Architect, Walter Deissler Architect, Thomas Black</p>	<p style="text-align: center;">CALL TO ORDER AND RECORD OF ATTENDANCE</p>
<p>No public comment.</p>	<p style="text-align: center;">PUBLIC COMMENT</p>
<p>Reviewed the five bids submitted on October 1st, 2024, by the 4 pm deadline. The following contractors have submitted their bid: Micham Construction \$2,177,00.00, Marko Construction Inc \$2,355,581.00., Ardent General Inc. \$2,460,00.00, Simile Construction \$2,482,268.00, and Seals Construction Inc \$2,648.000.00.</p> <p>MMSC Trustee, Perez/Chair, Philpot to appoint Trustee, Perez and Trustee, Burks to establish an Ad-hoc committee along with Architect, Deissler to review, discuss, and ask questions with the potential contractor.</p> <p>DM, Lopez to contact our legal counsel and question if they have any Real Estate/Construction knowledge so legal counsel can review new construction contract and discuss any legal ramification it may pose to the Visalia Cemetery District.</p> <p>The Board of Trustees made no decision at this time. Postponed until next Special Meeting scheduled for Monday, October 14, 2024, at 12 pm. Trustee, Link will attend via Zoom.</p> <p>Ayes-Trustee, Burks Noes-Trustee, Johnson Abstain-Trustee, Link</p>	<p>Open and review New Front Office bids.</p>
<p>MMSC Vice Chair, Johnson/Trustee, Burks to accept Empire Roofing bid with the understanding that Millcreek Management would supervise the at need basis to replace any facia. All Ayes</p>	<p>Review three contactor roof bids for 1430 W. Sady Apartments.</p>
<p>There being no further business, the meeting was adjourned at 1:46 pm.</p>	<p style="text-align: center;">ADJOURNMENT</p>
<p>10/2/2024 Submitted by, Esther Perez, Trustee Geneva Philpot, Chair Visalia Public Cemetery District</p> <p style="text-align: right;"><i>Geneva Philpot</i></p>	<p>**ALL MEMBERS MUST ATTEND 60% OR MORE OF THE MEETING FOR STIPEND. **</p> <p style="text-align: right;"><i>D. Burks</i></p>