

**VISALIA PUBLIC CEMETERY DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
WEDNESDAY, July 27, 2022 9:00 A.M. CEMETERY OFFICE**

**MINUTES**

<p>Trustees Philpot, Ouzounian &amp; Alexander were present. Link and Johnson were excused. District Manager Summers, and staff members, Lopez Jr. and Stallions were present. There was 1 member of the public present. Paul Valencia was present for Item 2. Vice Chair, Philpot called the meeting to order at 9:15 am.</p>	<p style="text-align: center;"><b>CALL TO ORDER AND RECORD OF ATTENDANCE</b></p>
<p>None</p>	<p style="text-align: center;"><b>Public Comment</b></p>
<p>Ouzounian asked if there was a procedural change indicated in the manager report. Summers answered as requested by the trustees during her evaluation, she will be giving options not recommendations to the trustees going forward. MMSC to accept Consent Items as submitted. Alexander/Ouzounian All Ayes.</p>	<p style="text-align: center;"><b>Consent Items: Minutes, Burial Count and Workload Report, Manager Report/Strategic Plan Update, CAPC announcement for Board Elections</b></p>
<p>Mr. Valencia asked the Board of Trustees to either move his father into the crypt he originally purchased in 2012 or refund all the fees they had paid for his burial (\$6,606). Due to a clerical error the purchase in 2012 was not documented correctly, and the crypt had been resold in 2018. An offer was made to move both Gilberto and his wife so they could be side by side instead of over and under, but Mr. Valencia stated that moving his mother was not an option. Mr. Valencia was asked if he would except a refund of \$3,000 since a burial had been completed. He said no, since it was not in the crypt he wanted. MMSC to have the Trustees send the family that purchased the crypt in 2018 a second request, by letter, signed by the Trustees, asking to move their pre needs to different crypts at no cost to them so that Gilberto could be buried in the crypt he purchased in 2012. This item to be placed back on the August agenda if the family doesn't allow the move. Philpot/Ouzounian All ayes.</p>	<p>Paul Valencia regarding Gilberto Valencia Nunez burial</p>
<p>Summers gave her report.</p>	<p style="text-align: center;"><b>Westside Expansion Update</b></p>
<p>Lopez gave his report. He has met with the City of Visalia. He is testing a product called Hydrotain that helps to reduce the need for water by 50%. Options for water reduction include using fescue, clover and/or Canada grass. He will be testing a product called HydraMax. In 2024 the cemetery will be required to convert to purchasing of electric small engine machines. We will continue to use grants as much as possible for battery operated equipment. We expect to request approval for another grant within the next few months.</p>	<p style="text-align: center;"><b>Water issues and future mower costs – update by Domingo Lopez, Grounds and Facilities Supervisor</b></p>
<p>DM Summers and Supervisor Lopez will not be available. Vice Chair Philpot requested that the date stay the same and staff run the meeting.</p>	<p style="text-align: center;"><b>August Meeting Date</b></p>

Minutes from 7-27-2022 regular meeting

Table to August	2021/2022 Actuals to Budget report
MMSC to accept as presented Ouzounian/Alexander All ayes	Financials and Credit Card
No one interested in the CAPC Board position Philpot and Ouzounian working on an article for the CAPC newsletter regarding trustee training	Other Board Matters
There being no further business the meeting was adjourned at 1:37 <sup>pm</sup> <del>am</del>	Adjournment
6-29-2022 Geneva Philpot, <sup>Vice</sup> Board Chair <i>Geneva Philpot</i> Cindy Summers, Dist. Manager <b>ABSENT</b>	
Jen Stallions - Admin Asst. -- <i>Jen Stallions</i> Cheryl Avila - Admin Asst. -- <i>Cheryl Avila</i>	
Trustees attending 60% or more of the meeting. Philpot, Ouzounian and Alexander	